**DUM DUM MOTIJHEEL COLLEGE**
(SPONSORED BY THE GOVT. OF WEST BENGAL)
*NAAC (U.G.C.) Accredited At B+ Level*

1, MOTIJHEEL AVENUE, KOLKATA - 700 074
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www.dumdummotijheelcollege.bravehost.com

Ref. No. .....

Dated ....17/08/26....

From :
THE PRINCIPAL / SECRETARY,
DUM DUM MOTIJHEEL COLLEGE

# NOTICE

All concerned are hereby informed that the **physical verification of documents** of the students admitted in the **3rd Phase** for the Academic Session **2026-2027** will be conducted from **20/08/2026 to 22/08/2026** during college hours (**11:00 a.m. to 4:00 p.m.**).

All students admitted in the 3rd Phase are required to remain present **in person** on the scheduled date with the following original documents along with **two sets of self-attested photocopies** for verification:

1. **System-generated Admission Application Form.**
2. **System-generated Admission Receipt/Payment Receipt.**
3. **Madhyamik (Class X) Admit Card or Birth Certificate (for proof of age).**
4. **Madhyamik (Class X) Mark Sheet and Certificate.**
5. **Higher Secondary (10+2) Mark Sheet and Certificate.**
6. **School Leaving Certificate/Transfer Certificate (if applicable).**
7. **Caste Certificate (SC/ST/OBC-A/OBC-B), if applicable.**
8. **EWS Certificate, if applicable.**
9. **PwD (Persons with Disabilities) Certificate, if applicable.**
10. **Aadhaar Card or any other valid Government-issued Photo Identity Card.**
11. **Recent Passport-size Photographs (Two Copies).**
12. **Migration Certificate, if applicable (for students from boards other than WBCHSE).**
13. **Two copies of Anti ragging declaration form duly signed by the student and guardian.**

Students are advised to report to the college well within the stipulated time. Admission shall remain provisional until the verification process is successfully completed. **Failure to appear for document verification with the required documents may lead to cancellation of admission as per the applicable rules.**

17/8/26

**Principal**
Dum Dum Motijheel College,
1-Motijheel Avenue
Kolkata – 700074

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